

COUNTY OF COOK, ILLINOIS DEPARTMENT OF ADMINISTRATIVE HEARINGS

COUNTY OF COOK, an Illinois County,) Citation #'s: _____
Petitioner,)
v.)
)
_____)
_____)
_____) Issuing County
Respondent) Department: _____

MOTION TO SET ASIDE FINAL DETERMINATION OF LIABILITY

NOW COMES the above-named respondent, and asks this Administrative Body to vacate the final determination of liability entered against the respondent in the above captioned matter(s), based upon one or more of the following grounds:

Check all that apply:

- I, the respondent, was not the owner or lessee of the cited vehicle on the date of violation.
I, the respondent, have already paid the fine and any applicable penalty(ies).
I, the respondent, failed to contest the citation because _____

Respondent's Signature/Attorney for Respondent

Date: _____

Respondent's Address

BRING THIS FORM IN PERSON OR MAIL IT TO, ADMINISTRATIVE HEARINGS, RM 1140, 118 N. CLARK ST. CHICAGO, IL. 60602 OR FAX TO: 312-603-2125

City, State, Zip

Respondent's Phone

- Please indicate the Hearing Facility where you wish to have your motion heard:
Cook County Building 118 N. Clark St. Rm 1140 Chicago IL 6062
3rd Municipal District 2121 Euclid Rolling Meadows IL 60008
5th Municipal District 10220 S. 76th Ave Bridgeview IL 60455
6th Municipal District 16501 S. Kedzie Pkwy Markham IL 60428
2nd Municipal District 5600 Old Orchard Rd. Skokie IL 60077

Do Not Write Below This Line.

The Respondent's Petition to set aside is scheduled to be heard in _____, at _____:_____ AM / PM Hearing Facility indicated above.

If the Petition is granted, an immediate hearing on the underlying citation will commence without continuance. Therefore bring with you all relevant evidence, (e.g. photographs, receipts, permit numbers, etc.).

MAY NOT BE SUBMITTED PAST 35 DAYS OF JUDGMENT DATE.